

MOON TRANSPORTATION AUTHORITY

Mailing Address:
1000 Beaver Grade Road
Moon Township, PA 15108
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2023 AUTHORITY BOARD

John Hertzler, President (2026)
James Vitale, Vice President (2028)
Thomas Weaver, Secretary/Treasurer (2024)
Mark Scappe (2025)
William Kammerer (2027)

Mills & Henry
Solicitor
Delta Development Group, Inc.
Executive Director

OCTOBER MEETING MINUTES
Monday, October 2, 2023

The Moon Transportation Authority (MTA) Board of Directors met on Monday, October 2, 2023, at 6:00 p.m. at Moon Township Municipal Building, 1000 Beaver Grade Road, Moon Township, Allegheny County, PA 15108.

Board Members:

John Hertzler – Present
James Vitale – Present
Tom Weaver – Present
Mark Scappe - Present
William Kammerer - Present

Also in Attendance:

Lynn Colosi, Delta Development Group, Inc.
Austin Henry, Esq., Mills & Henry
Todd Alexander, Esq., Mills & Henry
David Toal, The Toal Law Firm
Brian Krul, TranSystems
Mike Hnat, TranSystems
Nate Hokenbrough, Larson Design Group

Call to Order

Mr. Hertzler opened the meeting at 6:00 p.m.

Roll Call

Mr. Hertzler conducted roll call. All Board members were present.

Approval of Minutes

Motion by Mr. Scappe to approve the Minutes for the regular meeting of September 2023. Second by Mr. Vitale. Motion passed 5-0.

Financial

a. Payment of August/September 2023 Invoices

Ms. Colosi presented Revenues and Expenditures (RnE) for August/September 2023. She noted that MTA received revenues in September consisting of the \$772,412 diversion of school district real estate taxes for 2023. Expenses for the month of September reported by Ms. Colosi were \$93,305 including, most notably, final payment to Allegheny County Airport Authority (ACAA) for Ewing/Cherrington intersection reconstruction and a deferred fee to Delta Development Group, Inc. for Montour Run-Marketplace Reconstruction funding plan.

Motion by Mr. Scappe to pay August/September 2023 invoices as submitted by the Executive Director. Second by Mr. Weaver. Motion passed 5-0.

b. 2023 Budget and Cash Flow Update

Ms. Colosi informed the Board that, based on actual expenses and revenues through September and forecasts through year-end, MTA will end the year with approximately \$821,454 to carry over into 2024. She expressed gratitude to the Board for their direction and close monitoring of the budget ensuring MTA will end the year with sufficient funds to pay expenditures in the first half of 2024. Ms. Colosi directed the Board's attention to an atypical revenue transaction slated for October (\$107,075), which is from a surplus in the MTA's Debt Service Reserve account, a requirement of the authority's PNC loan. (MTA is required to maintain one year of debt service payments in a Reserve account; any overage in the Debt Service Reserve account is permitted to be moved into the Operating account.) Ms. Colosi also noted that, based on email correspondence from Allegheny County, it appears the County will be submitting its LERTA RAP diversions to MTA in November, a few months sooner than previous years.

c. 2024 Cash Flow Update

One problem plaguing MTA's cash flow for 2024, reiterated by Ms. Colosi, is that most of MTA's expenses occur in the first half of the year while revenues are not received until the latter half of the year. As such, Ms. Colosi reported that she and her colleague at Delta have discussed with PennDOT the opportunity to move MTA's largest expenditure, a \$548,249 annual Pennsylvania Infrastructure Bank (PIB) loan payment, from March to October commensurate with revenue receipts. Ms. Colosi reported a favorable outcome of that discussion and will follow up with a formal request in writing to PennDOT.

Ms. Colosi asked Mr. Hertzler and Mr. Vitale whether Kossman Development has been meeting with the Township Board of Supervisors (BOS) and whether Kossman is advancing its development, Luna Ridge. Both Board members updated Ms. Colosi that Kossman's team has met with the BOS, however Luna Ridge development plans have not been formally reviewed nor approved. Ms. Colosi inquired because 2024 cash flow forecast shows a development fee from

Kossman anticipated in August 2024, however MTA might consider being more conservative on that revenue projection.

d. PNC Bank Signature Cards

Last month, MTA's Board of Directors approved signatory revisions to MTA's bank accounts and passed a motion approving new officers – President John Hertzler, Vice President James Vitale, and Secretary/Treasurer Thomas Weaver - as signatories for PNC Bank accounts. As such, Mr. Hertzler, Mr. Vitale, and Mr. Weaver executed the forms required by PNC to revise authorized signatures.

Project Updates

a. Stevenson Mill Connector (SMC)/Rouser Road Connector (RRC)/Offsites

Brian Krul, TranSystems' project executive, gave a brief update on the projects. The focus was mostly about finalizing the ROW (Right-of-Way) Plan for RRC and expediting the ROW Plan for SMC. Mr. Krul also stated that the H&H (hydrologic and hydraulic) Plan for SMC was submitted to PennDOT. Also of note, Mr. Krul reported that PennDOT District 11's project manager assigned to RRC and SMC projects retired last month. Ms. Colosi will contact Doug Seeley at District 11 to get a new PM assigned to those projects.

Mr. Scappe noted the importance of advancing SMC. It is a project that has garnered interest from the Department of Community & Economic Development (DCED) because it has economic upside and multijurisdictional benefits. Mr. Scappe asked Mr. Krul and Ms. Colosi to develop a list of all approvals and information needed from PennDOT District 11 so the MTA can expedite its submissions.

b. Marketplace District Improvements

Mr. Hokenbrough, Larson Design Group's project manager, provided an update on Marketplace District efforts. According to Mr. Hokenbrough, LDG submitted Line & Grade and Safety submissions to PennDOT District 11 on September 14th. Another District 11 requirement that was not anticipated as reported by Mr. Hokenbrough is a Noise Analysis. Because Noise Analysis was not part of LDG's original scope, Mr. Hokenbrough will solicit three proposals (scopes of work) from firms that specialize in conducting noise analyses, which will be reviewed by MTA. LDG also completed a model and report that illustrates the net increase or decrease of impacts to the flood plain. Mr. Hokenbrough said the model and report will be submitted to DEP for their review and concurrence.

District 11's project manager for RRC and SMC is the same project manager for Montour Run-Marketplace, who – as stated previously – retired last month. Fortunately, District 11 has already assigned a new PM to the MTA, according to Mr. Hokenbrough. As such, LDG will set up a meeting with the new PM immediately to get her up to speed on the project and previous

submissions.

Other Items of Interest

Ms. Colosi reported that she met with JR Mangan, North Fayette Township Manager, and his team to discuss LERTA RAP and North Fayette's interest in resurrecting its transportation and business authority that was established in 1987 for infrastructure work at The Pointe. Ms. Colosi advised North Fayette that they may want to meet with a consultant/attorney that will be able to advise them on the legalities of reviving the authority.

Comments from the Public

There were no members of the public present.

Executive Session – if necessary

Motion by Mr. Hertzler to enter Executive Session at 7:11 p.m. to discuss legal consultation with other authorities. Second by Mr. Scappe. Motion passed 5-0.

Motion by Mr. Scappe to exit Executive session at 7:23 p.m. Second by Mr. Weaver. Motion passed 5-0.

Motion to Adjourn

There being no further business before the MTA Board, the meeting adjourned at 7:24 p.m.

Motion by Mr. Scappe to adjourn the meeting at 7:24 p.m. Second by Mr. Vitale. Motion passed 5-0.